

NOV 24 1953

MEMORANDUM FOR: Acting Personnel Director

SUBJECT : Airplane Travel

1. Attached is the DD/I Notice 22-100-1, dated 27 October 1953, stating that Airplane travel in certain situations would be authorized only for tourist class or air-coach. The Logistics Office had been requested to draft something on this subject as an Agency issuance for consideration by this Office prior to full coordination. The Logistics Office replied by memorandum, dated 29 October 1953, stating that there would be submitted an applicable proposed Agency Regulation on this subject.

2. It is now my understanding that the Personnel Office is preparing that portion of the Regulation which would touch on the subject of appropriate accommodations for personnel traveling. I believe that this subject is of sufficient importance to warrant an Agency Notice at the earliest possible time. Therefore, will you prepare an appropriate Notice giving consideration to arguments for economies as well as the entitlements of employees under applicable law. It is suggested that this might well be discussed with the Office of the General Counsel but prior to any formal coordination, a draft of the Notice should be submitted to this Office prior to 1 December 1953.

15/

L. K. WHITE  
Acting Deputy Director  
(Administration)

Attachment

DD/I Notice 22-100-1 (ER-4-8001)

JSW:djp  
O-Addressee  
1-Chief, RCS  
1-Chief, Logistics  
1-Comptroller  
1-DD/A Chrono  
✓ 1-DD/A Subject

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NOV 24 1953	
FBI - NEW YORK	
By: <i>QV</i>	

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